

Academic Ethics and Compliance Committee Agenda

Meeting to be held on Tuesday 10 December 2024 at 2pm.

Hybrid meeting- in person in PZA/017 or on Zoom.

Members unable to attend are asked to inform Jen Mayne in advance (email jen.mayne@york.ac.uk)

Section 1: Standing Items

No.	Item	Item Code	Status	Lead(s)
1.1	Welcome and apologies for absence	N/A	To note	All Committee Members
1.2	Declaration of Interests in items on the Agenda	N/A	To note	Chair/ Committee Secretary
1.3	Unreserved Minutes of the Academic Ethics and Compliance Committee meeting held on 08 10 2024	AEC 24-25/07	To confirm	Chair/ Committee Secretary
1.4	Action Tracking and Matters Arising from the Minutes not covered elsewhere on the Agenda	AEC 24-25/08	To note	Chair/ Committee Secretary
1.5	Verbal update from the Director of Research, Innovation and Knowledge Exchange on the ethics element of Changing the Work	N/A	To note	Dr Andrew Taylor on behalf of Dr Justine Daniels
1.6	Verbal updates on <ol style="list-style-type: none"> 1. AI in Research task and finish group 2. Open Research Strategy Group 	N/A	To note	1. Richard Fuller & Bryony Beresford 2. Cylcia Bolibaugh & Angela de Bruin

Section 2: Strategic Development, Planning and Performance Monitoring items for consideration and/or decision

No.	Item	Item Code	Status	Lead(s)
2.1	Receipt of annual returns from all local research ethics committees	AEC 24-25/09	To approve	All Committee Members
2.2	Student submissions in the Department of Biology	AEC 24-25/10	To consider	Chair/ Committee Secretary

Section 3: Policy and Regulatory Matters

No.	Item	Item Code	Status	Lead(s)
3.1	Receipt and approval of the Human Tissue Act Quality Manual (v10)	AEC 24-25/11	To approve	All Committee Members

Section 4: Sub-committee Summaries and Meeting-related information

No.	Item	Item Code	Status	Lead(s)
4.1	Animal Welfare and Ethical Review Body minutes for July 2024	AEC 24-25/12	To note	Chair/ Committee Secretary
4.2	Clinical Trials Sponsorship Committee minutes for 29 April 2024	AEC 24-25/13	To note	Chair/ Committee Secretary

Date of the next meeting: 11 March 2025 at 2pm, online.

Jen Mayne, Research Strategy and Policy Officer (ethics)
28 November 2024

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